

OLE USE ONLY: CHECK-IN

Add-on Item Gift Certificate
Category _____
Opening Bid _____
Bid Increase _____



OLE USE ONLY: OFFICE

Computer Entry Thank You Sent
 Create Gift Cert Rec'd Gift Cert
Bidder No _____
Catalog # _____

Donor Name _____

Contact Name _____ Date _____

Email _____ Phone _____

Address _____

City & Zip _____

Item Donated _____ Value \$ _____

Description _____

Restrictions? Yes No _____

Black Out Dates? Yes No _____

Expiration Date? Yes No _____

Display Requirements? Yes No _____

Solicitor's Name _____ Phone _____

Does this donation fulfill your family obligation? Yes No Student Name _____

Delivery Details Gift delivered with this form.

Gift will be delivered on: _____

Gift will need picked up on: _____

- Please deliver all gifts to Our Lady fo the Elms Campus Administration located at 1375 West Exchange Street, Akron OH 44313, Monday through Friday, 8am to 4pm.
- All gifts are tax deductible as allowed by law.
- All donors will receive a written acknowledgement from Our Lady of the Elms.
- Questions? Call 330.836.9384.
- **White & Yellow** Copy – 2012 Gala Office
- **Pink** Copy – Attach to Donation