



August 7, 2023

Dear Families,

As we approach the beginning of another school year, we can feel the excitement building as there is still so much happening on campus to get ready for students to return. We pray that your family has enjoyed a relaxing and fun filled summer, and that you too are looking forward to the coming year. August 24th is quickly nearing, and there are some important papers included in this packet as well as important dates that we want to make sure are on your calendar.

Included in this mailing are a number of critical forms that need to be read and completed. **These forms are required to be filled out and returned to the school office in order for your child to begin the school year.** If you have multiple children in our school, we do require that each form be filled out for each child. If you have any questions about these forms you can contact the office from 8:00 - 3:00. Extra copies of these forms are also available on the school website by going to [www.theelms.org/forms](http://www.theelms.org/forms). Again, it is required that these forms be completed and returned prior to the first day so that your child can come to school.

To help prepare all families for the start of school, there are two important dates that I also want to bring to your attention. On **Monday, August 21st, we are holding mandatory parent meetings.** At 6:00 pm we will hold a meeting for preschool and pre-k parents in the preschool rooms, and at the same time, a parent meeting for kindergarten parents in the kindergarten classrooms. These meetings will cover not only the general school information, but also information that is unique to these grade levels. At 7pm, in the Lower School Gym, we will hold a parent meeting for families with daughters in grades 1-4. We request that children do not attend these meetings. This information will be geared towards the parents and guardians of our students. *All students whose parents turn in the paperwork at the mandatory meeting will also receive a special pass for a dress down day in September.*

We will hold a **supply drop-off evening on Tuesday, August 22nd, from 5:00 - 7:00.** In this window of time, all families are invited to come together to bring your child's supplies to their classroom. The teachers will be present so that students can say hello, or meet, their new teacher. If you are unable to attend the supply dropoff time, your child can bring their supplies with them on the first day of school.

If you have any questions as we prepare for the first day of school, please contact the Lower School office between 8:00 and 3:00 by calling 330-864-7210. You can also email our administrative assistant, Mrs. Dubravetz, at [kdubravetz@theelms.org](mailto:kdubravetz@theelms.org).

We look forward to a fantastic 2023-2024 school year.

Respectfully,

Amy Laule (Fraleigh)  
Dean of Students  
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