



Our Lady of the Elms School

STUDENT PARKING PERMIT REQUEST 2022-2023

All students who drive to school and use the Our Lady of the Elms parking lot must purchase a parking permit. Once a valid permit is purchased for the school year, the student must abide by the following conditions to maintain her parking privilege:

1. Every student must park in her assigned spot in the Exchange Street parking lot. Students may not park in the Market Street lot.
2. Students may not park in Faculty Parking spots or in handicapped spots without a valid handicap tag.
3. If a student will be driving more than one car to school, each car must be listed on the parking permit application.
4. Please inform the Main Office if any changes occur to the vehicle information listed on this application. Parking permits are not transferrable.
5. The Parking Tag must be displayed in the windshield of the car, hanging on the rearview mirror facing out.
6. The cost of a yearly Parking Tag is \$50. Lost Parking Tags will cost \$5.00 to replace.
7. Additional parking guidelines can be found in the Parent/Student Handbook

Today's Date: _____

Student's Name: _____ Grade: _____

Vehicle Information:

Make: _____ Model: _____ Model Year: _____

Color: _____ License Plate Number: _____

Second Vehicle Information:

Make: _____ Model: _____ Model Year: _____

Color: _____ License Plate Number: _____

Office Use Only:

Paid: ___ Check Number: _____ Cash: _____ Tag Number: _____
